

**INTERNATIONAL PLANNED PARENTHOOD FEDERATION
(IPPF)**

**IPPF EN Movement Accelerator Programme Intern
JOB DESCRIPTION**

Job Title: Intern – Movement Accelerator Programme		Division: IPPF European Network	
Location: Brussels	Responsible to: Eimear Sparks, Programme Advisor Movement Accelerator Programme	Date: May – December 2022	
1. JOB PURPOSE			
<p>The movement accelerator programme (MAP) is a Europe-wide programme working to advance SRHR through the provision of support to social movements, investment in strategic communications, and intelligence-gathering and strategic response to the anti-rights movement.</p> <p>The MAP intern would support the MAP team to organize capacity building for grantees, to monitor and evaluate programme impact, to monitor the anti-rights movement and provide administrative support for grant-making.</p>			
2. KEY TASKS			
<p><u>Performance & Programme Support</u></p> <ol style="list-style-type: none"> 1. Assist with the evaluation of MAP programme impact to date, primarily through data gathering and collation 2. Assist the implementation of new monitoring and evaluation approaches 3. Assist the MAP team to monitor and analyse anti-rights trends / discourse / mobilization strategies 4. Provide administrative support for grant-making and the management of consultancies 5. Contribute to the organisation of technical assistance, coaching and capacity building to grantees throughout project implementation and based on needs' assessment data gathered <p><u>Communications</u></p> <ol style="list-style-type: none"> 6. Undertake other reasonable duties as requested from time to time. 			
4. RESPONSIBILITIES			
<ol style="list-style-type: none"> a) Any staff responsibilities carried by the job holder. <ul style="list-style-type: none"> • n/a. 			
<ol style="list-style-type: none"> b) Any financial responsibilities carried by the job holder. <ul style="list-style-type: none"> • n/a 			
5. SKILLS & PERSONAL COMPETENCES			

- Fluent in English (written and spoken); fluency in other languages spoken in Europe an asset, especially Polish, Hungarian or Ukrainian
- Interest in sexual and reproductive health and rights (SRHR);
- Interest in monitoring, evaluation, learning and research. Prior basic experience with research or M&E activities would be an asset.
- Commitment to gender equality, non-discrimination, diversity and youth participation are a must;
- Computer skills: MS Office, database, electronic filing systems.
- Good organizational skills;
- Keen to take initiative, think pro-actively and creatively;
- Strong interpersonal skills and able to work in a multicultural environment;
- Open minded, diplomatic, empathic and flexible.
- Experience mobilizing for social change (as part of a social movement, grassroots group or NGO) an asset
- Applicants must have the right to work in Belgium